

User Manual for Wheat Stock Monitoring Portal

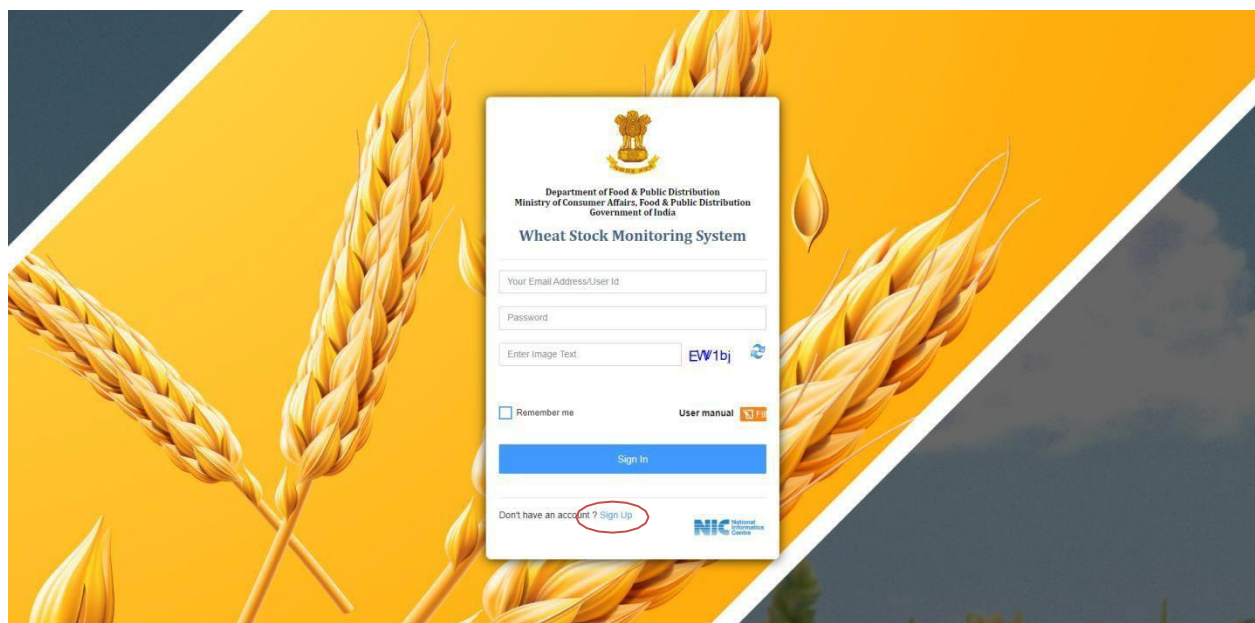
URL of the Web Portal:-<https://evegoils.nic.in/wsp/login>

1. General Guidelines:

- User/entity has to select any of the following mentioned entities:
 - i) Trader/wholesaler
 - ii) Retailer(one retail outlet/store)
 - iii) Big Chain retailer(having more than one retail outlet/store)
 - iv) Processor: In case of processor, owned units as well as sub-contractor units capacity is to be declared.
- Processors: Processor means an entity that purchases grain to process into end products that are of a substantially different makeup or nature than the original grain. Those entities, which are having valid license/registration from FSSAI with annual/monthly capacity mentioned on the license
- Import of wheat for export is not required to be declared on wheat stock portal of DFPD.
- Stock level of wheat to be declared every Friday by respective entities.
- Non-compliance of order will attract punitive action under the Essential Commodities Act,1955.
- No part of the stocks held by a processor unit should be sold in the open market.

2. New user Registration:

For all legal entities, one-time registration is required. Entity types are Trader/Wholesaler, Retailer, Big Chain Retailer and Processor.



Registration is to be done by clicking on the hyperlink **SignUp**, above screen will appear.

3. Registration Form:

Sign up - Wheat Stock Monitoring System

[Back To Login](#)

Entity Type*	<input type="text" value="Select User Type"/>	Entity Name*	<input type="text"/>
State*	<input type="text" value="Select State"/>	District*	<input type="text" value="Select District"/>
Address1*	<input type="text" value="Address of the firm"/>	Address2	<input type="text" value="Address of the firm"/>
Pin Code*	<input type="text" value="Pin Code"/>		

Name of the Authorised Person *	<input type="text" value="Name of the Authorised Person"/>	Designation of the Authorised Person	<input type="text" value="Designation of the Authorised Person"/>
Email *	<input type="text" value="xyz@gmail.com"/>	Mobile *	<input type="text" value="1234567890"/> Send OTP

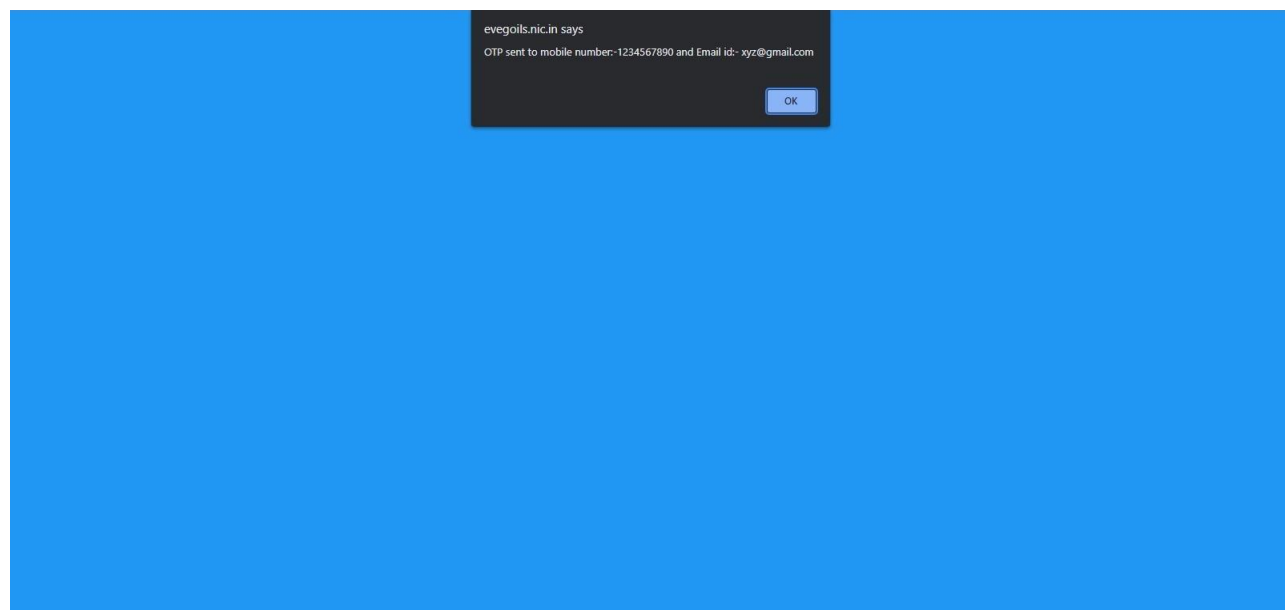
Email id verification

Enter the code sent on your Email id xyz@gmail.com

<input type="text" value="OTP"/>	<input type="button" value="Validate"/>
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PAN Number*	<input type="text" value="Pan No. Ex:- CKFPS5688X"/>	PAN Document *	<input type="button" value="Choose File"/> No file chosen
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only pdf,jpg,jpeg formats without special characters in name of file permitted.(max file size:304 kb)



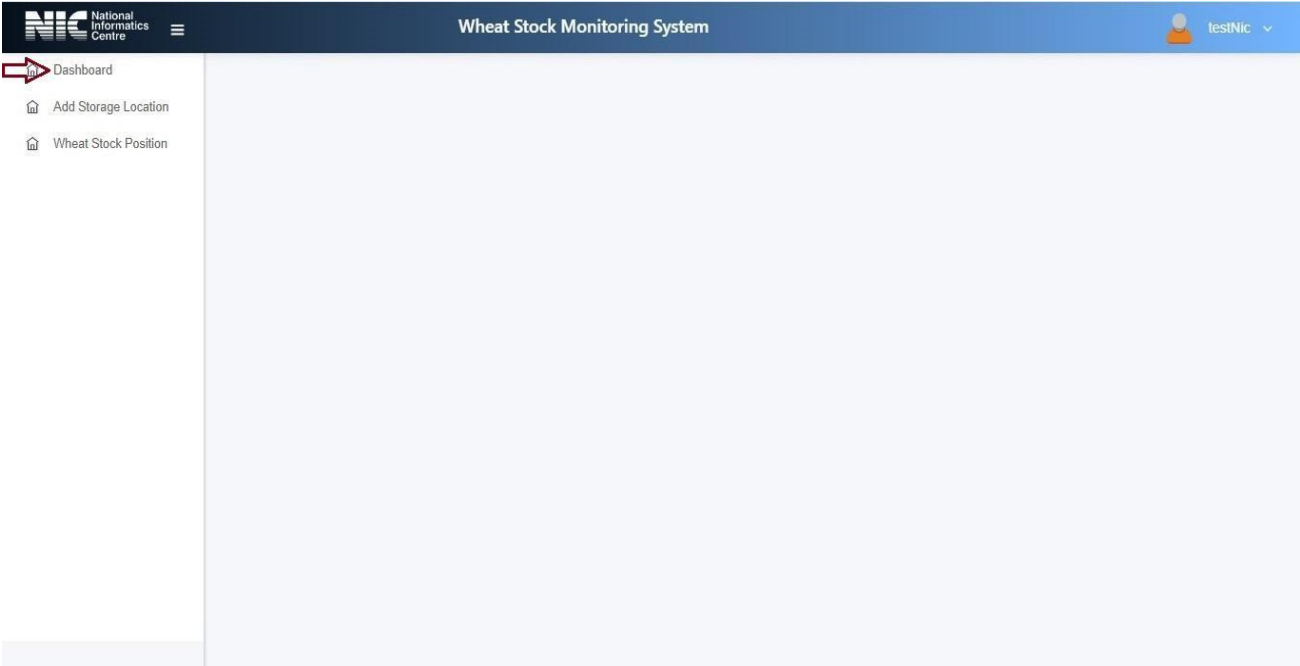
- I. Select Entity Type from drop down menu Trader/Wholesaler, Retailer, Big Chain Retailer and Processor.
- II. In case the Entity type is "Processor", Annual installed capacity and Monthly installed capacity needs to be entered. In case of processor, stocks available in own units as well as those sub contracted need to be declared besides the installed capacity of each processing unit even if sub contracted.
- III. Enter Name of Entity.
- IV. Select State and District. Enter Address1, Address2 (if any) and PinCode.
- V. Enter Name of the Authorized person and designation of this authorized person.
- VI. Enter Email-ID and mobile number. An OTP will be received on given Email-ID and mobile number, which would be used for verification purpose.
- VII. Enter PAN Number and upload PAN document.
- VIII. On submission, User would be directed to a page to create password.

4. On Successful Registration, following message would be displayed-

Your Registration is Successful.

4. Dashboard:

After login, Dashboard page will be display.



5. ADDING STORAGE LOCATIONS AND STOCK UPDATION BY TRADER/WHOLESALER

In the first phase/time, all the storage locations along with the requisite details will be added on the portal.

Step1: Add Storage Location for Trader/Wholesaler

The screenshot shows the 'Add Storage Unit/Location' form in the Wheat Stock Monitoring System. The form is titled 'Storage location 6' and contains the following fields:

- Depot location*: Enter Depot Location
- Address 1*: Address
- Address 2: Address of the firm
- State*: Select State
- District*: Select District
- Pin Code*: Pin Code
- Authorised Person Name*: Authorised Person Name
- Email: Email Id
- Mobile*: Mobile No

Below the form, there is a checkbox and a declaration: "I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, I shall be liable for action as per the Essential Commodities Act, 1955." There are 'Save' and 'Cancel' buttons.

Below the form, there is a table showing existing storage locations:

Sr No	Storage Name	State Name	District Name
1	s1	DELHI	EAST
2	B1	DELHI	EAST
3	Q2	GUJARAT	ARVALLI
4	r1	HIMACHAL PRADESH	HAMIRPUR
5	a	DELHI	EAST

Total : 5

Enter details of all Storage locations/Depots/retail outlets

- i. Enter a Depot location name (e.g. Mumbai Depot), which will be used for future reference while adding wheat stock data.
- ii. Enter the Address of the firm, State, District, Pincode, Authorized Person name, Email and Mobile number.
- iii. After giving the final consent, click to save or add storage location button to add more number of storage locations.

Step2:Wheat Stock Update

Stock Update

Commodity Name* Note: Parboiled Basmati rice to be declared in Basmati rice category

Storage Unit Name* Address :

Stock Update Date As On* Quantity Held (in MT)*

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, I shall be liable for action as per the Essential Commodities Act, 1955.

S.No.	Storage Unit Name	Quantity (in MT)	Commodity	Stock Update Date
1	fds	0	Wheat	15-04-2024
2	ds238*	44	Rice-Basmati	04-03-2024
3	fds	0	Rice-Basmati	22-02-2024
4	fds	0	Wheat	09-02-2024
5	fds	0	Wheat	09-02-2024
6	fds	55	Wheat	07-02-2024
7	rice-Testing1	54	Rice-Basmati	06-02-2024
8	fds	0	Wheat	23-08-2023
9	fds	0	Wheat	18-08-2023
10	fds	56	Wheat	17-08-2023

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- i. Select one of the storage location Name (enter Add Storage location page) and choose a unit name.
- ii. "Stock updation date as on" would be displayed on the system.
- iii. Enter quantity values in MT (Metric Tons).
- iv. In stock quantity, it should be in round figured (No decimal places).
- v. After giving the final consent, click submit button to update the wheat stock record.

6. ADDING STORAGE LOCATIONS AND STOCK UPDATION BY RETAILER

Step1:Add Storage Location for Retailer:

Add Storage Unit/Location

Storage location 6

Depot location*

Address 1* Address 2

State* District*

Pin Code* Authorised Person Name*

Email Mobile*

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, I shall be liable for action as per the Essential Commodities Act, 1955.

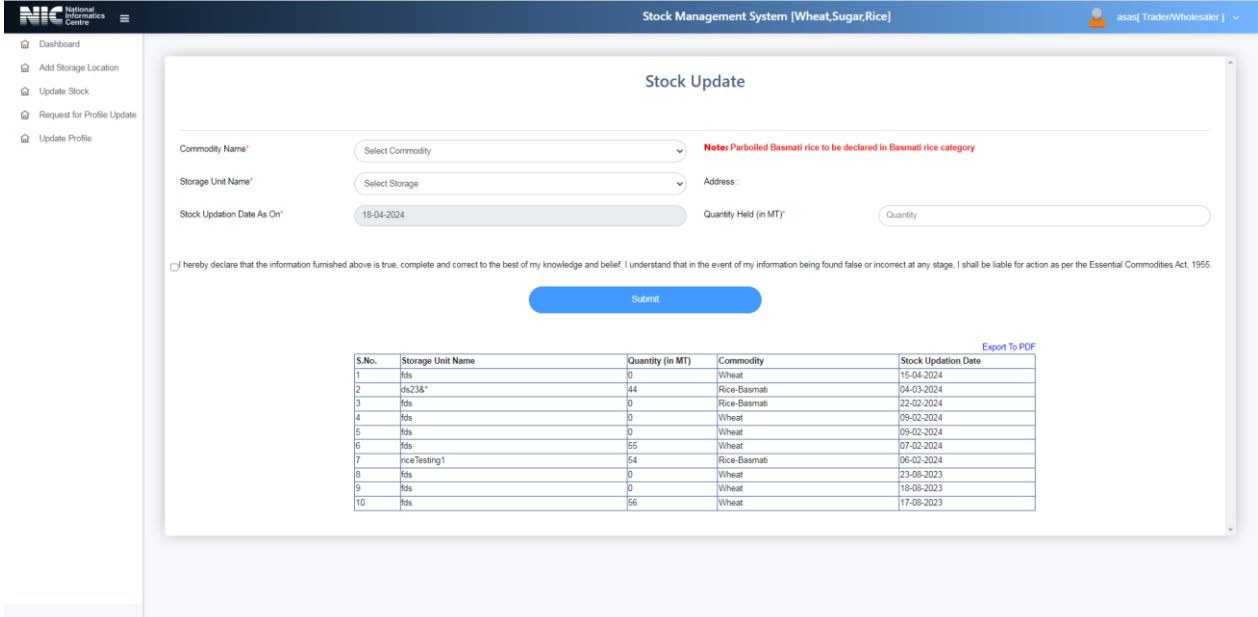
Total : 5

Sr No	Storage Name	State Name	District Name
1	s1	DELHI	EAST
2	a1	DELHI	EAST
3	g2	GUJARAT	ARVALLI
4	r1	HIMACHAL PRADESH	HAMIRPUR
5	a	DELHI	EAST

Enter details of all Storage locations/Depots/retail outlets

- i. Enter a Depot location name (e.g. Mumbai store), which will be used for future reference while adding wheat stock data.
- ii. Enter the Address of the firm, State, District, Pincode, Authorized Person name, Email and Mobile number.
- iii. After giving the final consent, click save.

Step2:Wheat Stock Update



Stock Update

Commodity Name* Notes: Parboiled Basmati rice to be declared in Basmati rice category

Storage Unit Name* Address:

Stock Update Date As On* Quantity Held (in MT)*

hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, I shall be liable for action as per the Essential Commodities Act, 1955.

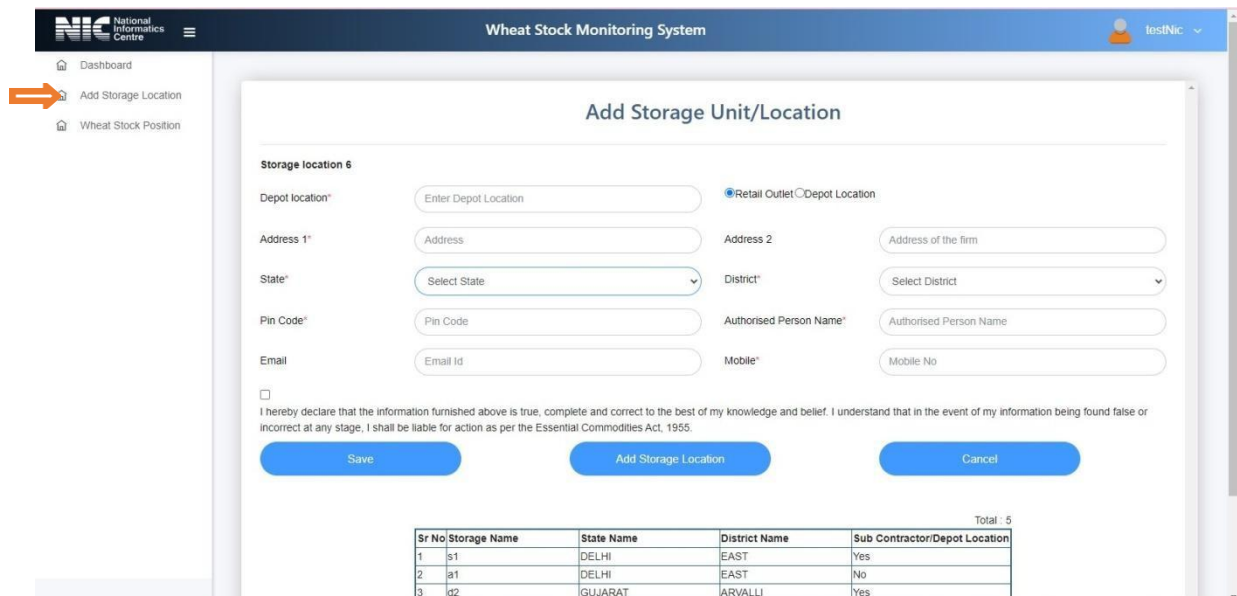
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S.No.	Storage Unit Name	Quantity (in MT)	Commodity	Stock Update Date
1	fds	0	Wheat	15-04-2024
2	fsz23k*	44	Rice-Basmati	04-03-2024
3	fds	0	Rice-Basmati	22-02-2024
4	fds	0	Wheat	05-02-2024
5	fds	0	Wheat	09-02-2024
6	fds	55	Wheat	07-02-2024
7	riceTesting1	54	Rice-Basmati	06-02-2024
8	fds	0	Wheat	23-08-2023
9	fds	0	Wheat	18-08-2023
10	fds	56	Wheat	17-08-2023

- i. Select one of the storage location Name(enter Add Storage location page).
- ii. "Stock updation date as on" would be displayed on the system.
- iii. Enter quantity values in MT (MetricTons).
- iv. In stock quantity, it should be in round figured (No decimal places).
- v. After giving the final consent, click submit button to update the wheat stock record.

7. ADDING STORAGE LOCATIONS AND STOCK UPDATION BY BIG CHAIN RETAILER

Step 1: Add Storage Location for Big chain Retailer



Storage location 6

Depot location* Retail Outlet Depot Location

Address 1* Address 2

State* District*

Pin Code* Authorised Person Name*

Email Mobile*

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, I shall be liable for action as per the Essential Commodities Act, 1955.

Sr No	Storage Name	State Name	District Name	Sub Contractor/Depot Location
1	s1	DELHI	EAST	Yes
2	a1	DELHI	EAST	No
3	d2	GUJARAT	ARVALLI	Yes

Total: 5

Enter details of all Storage locations-Depots/retail outlets

- i. Enter a Depot location name(e.g. Mumbai Store),which will be used for future reference while adding wheat stock data.
- ii. Select retail outlet or depot location as per the entity requirement.
- iii. Enter the Address of the firm, State, District, Pincode, Authorized Person name, Email and Mobile number.
- iv. After giving the final consent, click to save or add storage location button to add more storage locations.

Step2:Wheat Stock Update

NIC National Informatics Centre

Stock Management System [Wheat,Sugar,Rice]

jsadh1_Trader/Wholesaler

- Dashboard
- Add Storage Location
- Update Stock
- Request for Profile Update
- Update Profile

Stock Update

Commodity Name* **Note: Parboiled Basmati rice to be declared in Basmati rice category**

Storage Unit Name* Address :

Stock Update Date As On* Quantity Held (in MT)*

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, I shall be liable for action as per the Essential Commodities Act, 1955.

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S.No.	Storage Unit Name	Quantity (in MT)	Commodity	Stock Update Date
1	fds	0	Wheat	15-04-2024
2	ds234*	44	Rice-Basmati	04-03-2024
3	fds	0	Rice-Basmati	22-02-2024
4	fds	0	Wheat	09-02-2024
5	fds	0	Wheat	09-02-2024
6	fds	55	Wheat	07-02-2024
7	riceTesting1	54	Rice-Basmati	06-02-2024
8	fds	0	Wheat	23-06-2023
9	fds	0	Wheat	18-06-2023
10	fds	56	Wheat	17-06-2023

- i. Select one of the storage location Name (enter Add Storage location page) and choose a unit name.
- ii. "Stock updation date as on "would be displayed on the system.
- iii. Enter quantity values in MT(Metric Tons).
- iv. In stock quantity, it should be in round figured (No decimal places).
- v. After giving the final consent, click submit button to update the wheat stock record.

8. ADDING STORAGE LOCATIONS AND STOCK UPDATION BY PROCESSOR

Step 1: Add Storage Location for Processor:

The screenshot displays the 'Wheat Stock Monitoring System' interface. The top navigation bar includes the NIC National Informatics Centre logo, the system name, and a user profile for 'testNic'. A left sidebar contains navigation options: 'Dashboard', 'Add Storage Location' (highlighted with a red arrow), and 'Wheat Stock Position'. The main content area is titled 'Add Storage Unit/Location' and is for 'Storage location 5'. It features a form with the following fields and options:

- Depot location***: Text input field with placeholder 'Enter Depot Location'.
- PAN Number(Sub)***: Text input field with placeholder 'Pan No. Ex- CKFPS5688X'.
- Address 1***: Text input field with placeholder 'Address'.
- Address 2**: Text input field with placeholder 'Address of the firm'.
- State***: Dropdown menu with 'Select State'.
- District***: Dropdown menu with 'Select District'.
- Pin Code***: Text input field with placeholder 'Pin Code'.
- Authorised Person Name***: Text input field with placeholder 'Authorised Person Name'.
- Email**: Text input field with placeholder 'Email Id'.
- Mobile***: Text input field with placeholder 'Mobile No'.

At the top right of the form, there are radio buttons for 'Owned Capacity' (selected) and 'Sub Contractor'. Below the form is a declaration: 'I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, I shall be liable for action as per the Essential Commodities Act, 1955.' At the bottom, there are three buttons: 'Save', 'Add Storage Location', and 'Cancel'.

Enter details of all Storage locations–Owned or Sub Contracted

- i. Enter a Depot location name (e.g. Mumbai Store), which will be used for future reference while adding wheat stock data.
- ii. Select owned capacity or sub-contractor as applicable.
- iii. Give PAN number if it is a sub-contractor location.
- iv. Enter the Address of the firm, State, District, Pincode, Authorized Person name, Email and Mobile number.
- v. After giving the final consent, click Save or Add storage locations to add more storage locations.

Note: In case of processor, stocks available in own units as well as those sub contracted need to be declared.

Step2:Wheat Stock Update

National Informatics Centre

Stock Management System [Wheat,Sugar,Rice]

asasf Trader/Wholesaler

Dashboard
Add Storage Location
Update Stock
Request for Profile Update
Update Profile

Stock Update

Commodity Name* **Note: Parboiled Basmati rice to be declared in Basmati rice category**

Storage Unit Name* Address :

Stock Updation Date As On* Quantity Held (in MT)*

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, I shall be liable for action as per the Essential Commodities Act, 1955.

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S.No.	Storage Unit Name	Quantity (in MT)	Commodity	Stock Updation Date
1	fds	0	Wheat	15-04-2024
2	ds238*	44	Rice-Basmati	04-03-2024
3	fds	0	Rice-Basmati	22-02-2024
4	fds	0	Wheat	09-02-2024
5	fds	0	Wheat	09-02-2024
6	fds	55	Wheat	07-02-2024
7	rice-Testing1	54	Rice-Basmati	06-02-2024
8	fds	0	Wheat	23-08-2023
9	fds	0	Wheat	18-08-2023
10	fds	56	Wheat	17-08-2023

- i. Select one of the storage location Name (enter Add Storage location page)and choose a unit name.
- ii. "Stock updation date as on "would be displayed on the system.
- iii. Enter quantity values in MT (Metric Tons).
- iv. In stock quantity, it should be in round figured (No decimal places).
- v. After giving the final consent, click submit button to update the wheat stock record.

9. Entity Update Request:

The screenshot shows a web application interface for the 'Stock Management System [Wheat,Sugar,Rice]'. The page title is 'Request For Profile Updation'. On the left, there is a navigation menu with options: Dashboard, Add Storage Location, Update Stock, Request for Profile Update, and Update Profile. The main content area contains a form with the following elements:

- A header section with the title 'Request For Profile Updation'.
- A row of checkboxes for selection: Entity Type, Entity Name, District, Address 1, Address 2, Pin Code, Name of the Authorized Person.
- A second row of checkboxes: Designation of Authorized Person, Email, Mobile, PAN Number, PAN Doc.
- An upload section: 'Please upload (Documents if any)*' with a 'Choose File' button and the text 'No file chosen'. Below this is a small red note: 'only pdf,jpg,jpeg formats without special characters in name of the permitted (max file size: 384 kb)'.
- A declaration checkbox: 'I hereby declare that the information furnished for edit in profile of entity/storage detail is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information found false or incorrect, I shall be liable for action as per EC Act 1955.'.
- A text input field labeled 'Describe your Concern/ Remark'.

1. To update the profile user have to submit request for Profile Updation using “ Entity Update Request” button.
2. User may request one or more than one options to change in profile.
3. After selecting option/options, user have to upload supporting document by clicking on choose file.
4. Select the declaration, and write remarks (if Any) then click on submit button to register change request.

10. Update Profile:

The screenshot shows the 'UPDATE/VIEW PROFILE' interface within the 'Wheat Stock Monitoring System'. The system header includes the NIC National Informatics Centre logo and a user profile dropdown. The left sidebar contains navigation options: Dashboard, Add Storage Location, Wheat Stock Position, Entity Update Request, and Update Profile (highlighted with a red arrow). The main form area is titled 'UPDATE/VIEW PROFILE' and contains the following fields:

- Entity Type (dropdown)
- District* (dropdown)
- Address1* (text input)
- Name of the Authorised Person* (text input)
- Email* (text input)
- PAN Number* (text input)
- Entity Name (text input)
- Pin Code* (text input)
- Address2 (text input)
- Designation of the Authorised Person (text input)
- Mobile* (text input)
- PAN Document* (file upload button: 'Choose File' / 'No file chosen')

Below the fields is a declaration checkbox: I hereby declare that the updated information is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information found false or incorrect, I shall be liable for action as per EC Act, 1955.

An 'Update' button is located at the bottom center of the form.

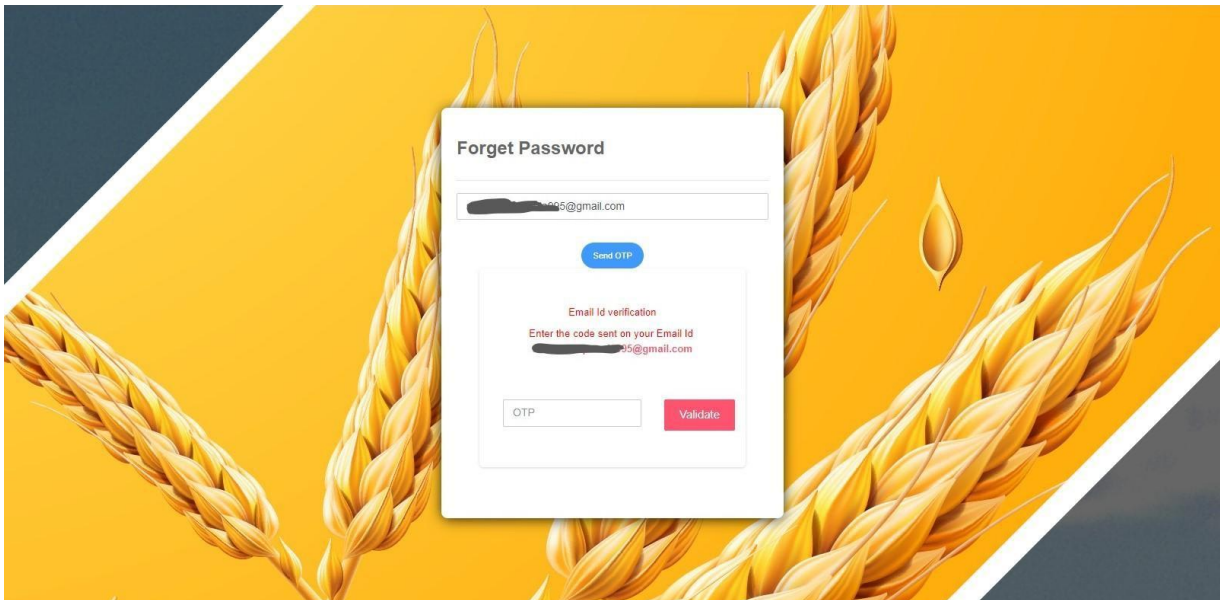
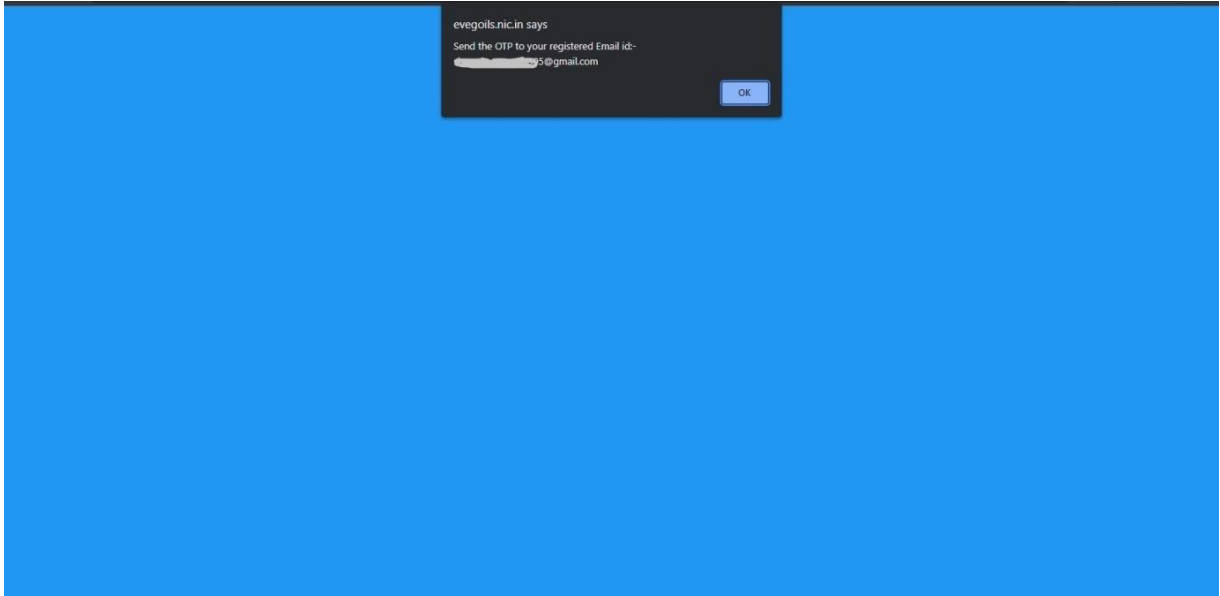
1. After the approval of change request made by the user and change request approved by State Nodal Officer, Now user may update the profile for requested change/changes by clicking the update button.

11. Forgot Password:



- i. To reset password just click on "Forgot Password" link.
- ii. After entering the registered-mail id an OTP will be sent to the-mail.
- iii. After validating the OTP page will be redirected to reset password page.





12. Help

In case of any issues/problem in registration/Wheat stock update, please send e-mail to **wheatstock-fpd@gov.in**

Note: Please ensure to send your query from the registered email ID(on portal).

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